



JEFFERSON COUNTY CONSERVATION DISTRICT
205C W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105

MINUTES OF THE AUGUST 23, 2023, SPECIAL MEETING

Call to Order: By Supervisor/Chair Al Latham at 2:02 p.m., GoToMeeting at 1-877-309-2073, Access Code 560-972-245.
Supervisors Present: Al Latham, George Sibley, Julie Boggs, Laurie Hannan
Supervisors Excused: One Appointed Supervisor Position Vacant
Staff Present: Jessica Brittain, Joe Holtrop, and Sierra Young

Meeting Format: The Board held their special meeting in person at the Jefferson County Conservation District office and remotely via GoToMeeting at 1 877 309 2073, Access Code 560-972-245, with public comment available in person, remotely on-line, and through the District's email address at info@jeffersoncd.org, as noted on the Agenda and posted in advance on the District's website and office building. Supervisor/Chair Al Latham welcomed everyone to the meeting. During the meeting, Conservation Planner Sierra Young monitored the info@jeffersoncd.org for public comment.

Purpose of the Special Meeting: for the purpose of discussing, and potentially acting on, the 2024 Engineering Cluster Agreement and the Cost share Project #2023.02 Northwest Watershed Institute Upper Tarboo Wetlands: Wetland Restoration. No other business will be discussed or transacted in this meeting.

Public Comment: Chair Latham called for public comment. No public comments were made at this meeting, nor submitted through info@jeffersoncd.org.

2024 Engineering Cluster Agreement: The 2024 Engineering Cluster Agreement was presented to the Board of Supervisors for approval. Joe Holtrop reported the agreement remained the same from the previous year, with the exception of the time period having been updated. **Supervisor George Sibley made the motion to approve the 2024 Engineering Cluster Agreement. The motion was seconded by Supervisor Laurie Hannan. There being no discussion, the motion was approved by a unanimous vote.**

Cost share Project #2023.02 Northwest Watershed Institute Upper Tarboo Wetlands: Wetland Restoration: Conservation Planner Sierra Young assisted the board in their review of the Upper Tarboo Wetland Restoration under Project No. 2023.02 Discussion included, but was not limited to, land ownership, services to be performed and compensation. **Supervisor George Sibley made the motion to approve the Cost share Project #2023.02. The motion was seconded by Supervisor Laurie Hannan. The motion was approved by a unanimous vote.**

CORRESPONDENCE

There was no correspondence for the Board's review.

There were no additional public comments submitted during the meeting.

REVIEW OF OFFICIAL ACTIONS

The Board passed a motion to approve the 2024 Engineering Cluster Agreement and Cost share Project #2023.02 with Northwest Watershed Institute.

Time, Date, and Place of Next Meeting: The next regular meeting of the Board will be held on September 13th, 2023, at 3:30 p.m. at the Jefferson County Library. Information regarding in-person meeting location and remote access

attendance options will be listed on the Board's September 13th, 2023, Agenda and posted in advance on the District's office building located at 205C West Patison Street in Port Hadlock, Washington, and on the District's website at www.jeffersoncd.org.

Meeting Adjourned: The meeting adjourned at 2:11 p.m.

Minutes approved this 13th day of September, 2023.


 Recorded by Jessica Brittain


 Al Latham, Chair

Acronym List

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation	SAO – State Auditor's Office
Ag/GMA = Agriculture/Growth Management Act	CAO – Critical Areas Ordinance
BMPs = Best Management Practices	CREP = Conservation Reserve Enhancement Program
BOCC = Board of County Commissioners	CASP = Critical Areas Stewardship Plan
DOE = Department of Ecology	FSA COC = Farm Service Agency, County Office Committee
EQIP = Environmental Quality Incentive Program	FSA CED = Farm Service Agency, County Executive Director
HCDOP = Hood Canal Dissolved Oxygen Program	CY or FY= Calendar Year / Fiscal Year
HCSEG = Hood Canal Salmon Enhancement Group	CCWF – Centennial Clean Water Funds (DOE funds)
IGDO= Intra Gravel Dissolved Oxygen	NACD = National Association of Conservation Districts
JCPH= Jefferson County Public Health	JC/DCD = Jefferson County/Dept. of Community Development
JCPW= Jefferson County Public Works	JC EDC = Jeff. Co. Economic Development Council
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding	JCCD = Jefferson County Conservation District
MRSC = Municipal Research and Services Center of Washington	JLT = Jefferson Land Trust
NFWF= National Fish & Wildlife Foundation	NMP = Nutrient Management Plan
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development	LWG = Local Working Group
RCO/SRFB= Recreation & Conservation Office/Salmon Recovery Funding Board	NOSC = North Olympic Salmon Coalition
WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew	TA = Technical Assistance
WHIP = Wildlife Habitat Incentive Program	PUD#1 = Public Utility District #1
WRP = Wetland Reserve Program	WACD = Washington Association Conservation Districts
WSCC = Washington State Conservation Commission	NRCS = Natural Resources Conservation Service
WSU = Washington State University	WRIA 17 = Water Resources Inventory Area #17
SMP = Shoreline Management Plan	HCW = Horses for Clean Water (also: Hood Canal Watershed)
TSP = Technical Service Provider (contract with NRCS)	WADE = Washington Association of District Employees
JLC - Jefferson Landworks Collaborative	EPA = Environmental Protection Agency
WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center	USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
PSP = Puget Sound Partnership	PSCD Caucus= Puget Sound Conservation District Caucus
JCNWCB = Jefferson County Noxious Weed Control Board	